



Subject: Authentication service offered by Fondazione Giorgio e Isa de Chirico and Privacy Policy

Dear Applicant,

In order to proceed with the Foundation's authentication service, the owner is asked to send the following:

- **5 black and white professional photographs of the front of the work (18 x 24 cm)**
- **3 black and white professional photographs of the back of the work (18 x 24 cm)**
- **2 colour photographs of the front of the work (18 x 24 cm)**
- **2 colour photographs of the back of the work (18 x 24 cm)**
- **1 colour slide (or digital image on CD) of the front of the work (6 x 9 cm) (if sending a CD, please also include a photograph of the back of the work)**
- **1 black and white professional photograph of the signature and edition number (for sculptures only) (18 x 24 cm)**
- **1 black and white professional photograph of the foundry stamp (for sculptures only) (18 x 24 cm)**

A brief description of the work (title, technique and measurements) and information regarding its provenance must be included with the above photographic material, along with any further documentation concerning the work.

Requests that do not specify the applicant's full personal information (address, email, telephone, tax code or VAT number) will not be accepted.

The above material will be retained by the Foundation for archival purposes regardless of the outcome of the expertise request.

Upon receipt of all the requested material, including the colour slide (or digital images on cd), the Foundation will proceed with the initial archival research.

Should preliminary research find that the artwork is already registered in the Foundation's archive, the applicant will be duly informed and their enquiry shall be considered closed.

If, however, the Foundation is unable to find reference of the work within its archives, the owner will be asked to send the work to the Foundation's premises in Rome to be examined by the Committee of artwork by Giorgio de Chirico considered authentic.

The owner will be responsible for organizing delivery and pick-up of the artwork (which must arrive unframed), and be fully insured prior to its arrival and for the entire duration of its deposit at the Foundation's premises.

The Foundation will not provide estimates of an artwork's value for insurance purposes.

An appointment must be made for the delivery of the artwork. This must be done in advance by telephone (+39 06 6796546) or by email (expertise@fondazionede chirico.org).

If the owner appoints someone other than themselves to deliver the artwork, a written authorisation must be provided by fax (+39 06 80693364) or by e-mail (museum@fondazionede chirico.org) prior to the delivery date.

Upon examination, should the artwork prove to have the necessary criteria for it to be registered in the archive of works by Giorgio de Chirico considered authentic, archival certification will be issued in the form of a black and white photograph of the work with a declaration signed by the Foundation's President on the back. This certification must be picked up in person at the Foundation's premises by the owner or by the delegated person.

Should the certificate be misplaced, no substitute or equivalent document, under any circumstances, will be provided by the Foundation.

Alternatively, should the work lack sufficient elements for it to be registered in the archive of works by Giorgio de Chirico considered authentic, the owner will receive a letter to this effect upon (containing a small colour reproduction of the artwork).

The artwork must be picked up within 30 days after the Foundation has communicated the examination result.

The applicant must also arrange for payment of €500 + 22% VAT tax (for paintings, watercolours and sculptures) and €150 + 22% VAT tax (for drawings) for the preliminary research. Payment must be made prior to or upon delivery of the work to the Foundation's premises, by cheque, cash or bank transfer.

Should the artwork be deemed authentic, a further fee will be requested. This fee is dependent its technique and period of execution with regard to drawings, this fee may vary from €300 to €1000 + 22% VAT tax. For other artistic techniques, the fee may vary from €1000 to €6000 + 22% VAT tax, excluding any technical analysis carried out (upon prior agreement with the applicant), during or after the examination of the artwork. The fee includes the provision of the artwork's certification.

Applicants residing outside Italy (E.U. - INTERNATIONAL) must arrange for payment in accordance with Bill 11/02/2010 n. 18 regarding the territoriality of VAT.

All payments must be made payable to *Fondazione Giorgio e Isa de Chirico*.

For payments via bank transfert, the applicant is requested to specify our invoice number in the payment motive.

Our bank details are as follow:

FONDAZIONE GIORGIO E ISA DE CHIRICO

Tax code: 96088320583

VAT code (partita IVA): 05660951004

Bank: BNL branch – Via Bissolati (Rome)

c/c no. 77322

ABI 01005

CAB 03200

CIN: M

IBAN: IT43 M0100 5032 000000000 77322

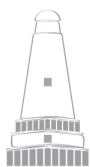
Swift Bic: BNLIITRR

Please be aware that:

- **the authentication service applies only to paintings, drawings, watercolours and sculptures and does not regard lithographs, prints, etchings or posthumous multiple editions of sculpture;**
- **should the owner of an artwork lose an authenticity**

certificate originally issued by Claudio Bruni Sakraischik or by the Foundation, the Foundation will not, under any circumstances, issue a duplicate certificate;

- the Foundation does not provide economic appraisals for works of art for insurance or commercial purposes;
- the Foundation will not respond to requests sent via email;
- requests made by owners for an artwork to be included in upcoming editions of Giorgio de Chirico's *Catalogue of Works* will not be taken into consideration.



Expertise Service - Privacy Policy

Information note pursuant to the 30 June 2003 Legislative Decree n. 196 (Code regarding the protection of personal data) and the terms and purpose of the EU 2016/679 General Data Protection Regulation (GDPR).

Dear User

Pursuant to article n. 13 of the General Data Protection Regulation (GDPR), Fondazione Giorgio e Isa de Chirico, whose registered address is 31 Piazza di Spagna, 00187 Rome, represented by Professor Paolo Picozza, Esq., acting in the capacity of data controller, provides the following information regarding the processing of the personal data of Users who fill in the form regarding the Authentication Service available on the website: www.fondazionede chirico.org.

Types of data

1. Registration Data: information asked of the user on the website during the Authentication Service registration phase, carried out by means of computer systems and software procedures;
2. Service Activation Data: during their normal operation the computer systems and software procedures used to operate the services acquire data related to the IP address used by the User to connect to the source website and the related service logs.

Legal basis and purposes for which the data are being processed

The processing of personal data carried out by Fondazione Giorgio e Isa de Chirico based on art. 6, par. 1 lett. b) (processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract).

The data may be processed by Fondazione Giorgio e Isa de Chirico for the following purposes:

1. to allow the User access to the website for purposes strictly related to the online Service the User requests;
2. to ensure correct and effective technical support;
3. to send information regarding our Service and our Terms and Conditions. The User's data are also used in order to reply to the request made by filling in the form and in the event Fondazione Giorgio e Isa de Chirico finds it necessary to contact the User regarding the request;
4. the data could be used to ascertain liability in the event of hypothetical computer crimes against the website or against third parties;
5. to comply with legal obligations, including fiscal obligations.

The data provided in the application form will be conserved by Fondazione Giorgio e Isa de Chirico for historical and/or research documentation purposes, pursuant to article 99 of the Legislative Decree 19/2003 in force and to article 89, paragraph 2 of the GDPR.

Method of data processing

Personal data are processed using manual and automated systems strictly for the purposes mentioned above. The processing of data will be carried out within the limits imposed by the abovementioned Regulation, by means of instruments that guarantee security and confidentiality and can be carried out by automated instruments, which stores, manages and transmits the data itself.

With reference to the processing of data carried out for authentication purposes, Fondazione Giorgio e Isa de Chirico has appropriate technical and organizational measures in act to allow the efficient management of its documentary system and its reliability, in respect of the rights of the Interested parties and of the principle of data minimization.

Data treatment is carried out internally by Fondazione Giorgio e Isa de Chirico under the direction and control of the data controller and, for the purposes mentioned above, also by third parties (for example technical services providers, postal services, hosting providers, computer and communication companies) which, if necessary, will be appointed as data processors by the data controller.

Provision of data

The provision of data as mentioned in points 1 and 2 of the 'Types of data' paragraph of the present information notice is mandatory and is a requirement necessary for the provision of the Service requested. Any failure to provide the data, even partially, will make it impossible for Fondazione Giorgio e Isa de Chirico to answer the request.

Communication of data

In addition to any communication of the data necessary to comply with applicable laws or regulations, data gathered and processed may be communicated to:

- consultants and/or technicians performing functions for the purposes mentioned above;
- banking and insurance companies performing functions for the purposes mentioned above;
- subjects processing data according to specific legal obligations;
- judicial or administrative authorities performing specific legal obligations.

Personal data will not under any circumstance be disseminated.

Place of Data Processing

Data is processed at the headquarters of the data controller or at any place the parties engaged in the process are located.

Data Retention Time

Data is conserved in such a way as to allow for the identification of the individual for a period of time necessary for the purposes indicated in the paragraph 'Legal basis and purposes for which the data are being processed' in accordance with legal and/or fiscal obligations.

Rights of the Interested Parties

Subject to the conservation of data as mentioned above, pursuant to EU 2016/679 GDPR, the interested parties can contact Fondazione Giorgio e Isa de Chirico to enforce the following rights:

- a. To be informed of the existence of data processing that may concern them;
- b. To obtain confirmation of the existence or not of personal data concerning them, even if not yet registered, and communication in an intelligible form of the same data and their origin as well as the logic and purposes on which the processing is based;
- c. To obtain access to the data, the blocking of data processed in violation of the law, as well as the right to data portability;
- d. To be informed of the origin of the personal data;
- e. To be informed of the purposes and methods of processing;
- f. To be informed about the logic applied in the case of processing carried out with the aid of electronic instruments;
- g. To be informed about the transfer of personal data from countries belonging to

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the EU to “third” countries (not belonging to the EU or the European Economic Area);

h. To be informed about the identification details of the data controller, data processors and the representative designated pursuant to article 27 of Regulation 2016/679;

i. To be informed about the subjects or categories of subjects to whom the personal data can be communicated or who, as data controller or delegated persons, can obtain access to these;

j. To obtain the updating, the rectification or, if interested, the integration of the data;

k. To freely transfer your personal data to other service providers;

l. To be able to present a claim to the supervisory authority pursuant to art. 77 GDPR.

If the User intends to exercise the rights specified above, he/she can do so in an informal manner by contacting Fondazione Giorgio e Isa de Chirico at the following PEC address fondazionedechirico@pec.it.

Duties of the Data Controller

a. Ensure the rights of the interested parties;

b. Guarantee the provisions of Legislative Decree 30 June 2003, n. 196 pursuant to art. 13 (Code regarding the protection of personal data) and of the EU 2016/679 Regulation regarding the protection of data;

c. Promptly inform the interested party in case of violation of personal data;

d. Respond to all requests from interested parties no later than 30 working days;

e. Ensure the correct management and processing of data in line with what is defined by the current regulations;

f. Guarantee and ensure the security and confidentiality defined by current regulations.

Data Controller

Fondazione Giorgio e Isa de Chirico, with headquarters in Rome, 31 Piazza di Spagna (postal code 00187), represented by Professor Paolo Picozza, Esq. is the personal data controller.

An updated list of the data processors appointed by the data controller is available at the offices of Fondazione Giorgio e Isa de Chirico.

The contact details of the data controller are:

email: info@fondazionedechirico.org - tel. + 39 06 80693364.